

CARRINGTON PUBLIC SCHOOL DISTRICT NO. 49

100 3rd AVENUE SOUTH: P.O. BOX 48

CARRINGTON, ND 58421

PHONE 701-652-3136

FAX 701-652-1243



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Carrington Elementary School
2012 National Blue Ribbon School

Dear Parent:

Keeping parents informed and involved helps to assure student safety and improve student success. This is why the Carrington Public School has implemented a system called Instant Alert.

Instant Alert for Schools is an essential tool for notification and communication. Within minutes, school officials can use Instant Alert to deliver a single, clear message to the students' parents or guardians by telephone, cell phone, e-mail, pager or PDA in any combination. Instant Alert will be used to notify you of a school closing due to inclement weather.

Instant Alert is internet based, allowing each family to maintain a secure password protected online profile. Included in this letter is an instruction sheet for accessing the system and creating your profile. The school has created a partial profile for you by transferring your contact information from PowerSchool into Instant Alert. You can log into your profile at any time to update your contact information. Maintaining the accuracy of your profile will increase the ability of the school to keep you informed.

Your online profile will enable you to:

- Input your personal contact information
- Select which type of school information you would like to receive on each of your contact devices
- Add contact information of other caretakers of your children, such as a grandparent or neighbor
- View the alerts that have been sent to you in the past

The system is ready for you to use at <https://instantalert.honeywell.com> or go to the school's homepage (www.carrington.k12.nd.us) and click on the Instant Alert button.. Sign up as a new user and follow directions. We encourage all of you to take advantage of this opportunity, as we will be utilizing this system for school cancellations as well as our previous communication methods.

If you need assistance with your profile, contact the school at 652-3136. If you do not have access to a computer, contact the school to set up a time to use our facilities. I hope you enjoy this new service!

Sincerely,

Brian Duchscherer

Superintendent